

# DECEMBER AGENDA – December 1st, 2023 @ 1 PM

Noland 163 and Zoom: <https://uwmadison.zoom.us/j/4964515531>

**Attendees:** Vandenberg, Erlich, Link, Ives, Auger, Wilkinson, Monahan, Warneke, Wilkinson, Lee

## Agenda Items

### 1. **Simons Family Fellowship Discussion** - Cathy and Tony

See email from Tony to committee on 11/30/23

- a. Cohort option has been reconsidered as meeting and community building between students was difficult as they were in different labs and the group of students is small in comparison to other cohorts on campus.
- b. Outcomes on individual student basis were very positive
- c. New plan is to place pairs of students in same lab
- d. Potential to partner with LASER program for their weekly seminars. Cathy is looking into this. This will provide community aspect for our students

### 2. **Updates on continuing initiatives**

- a. Models of department reporting structures - James
  - i. List of other DEI committees in other departments was made - [Other Departments DEI issues contact information](#)
  - ii. Dean of Students Office has [[a reporting page](#)], though this isn't relevant to all members of iBio
  - iii. Botany form was deemed helpful as one sees other reporting options prior to filling out an anonymous form.
  - iv. **ACTION:** Initiative deemed worthy of further investigation
- b. Accessibility Initiatives - Chris and Grace
  - i. Converting a room in Noland to allow for hybrid meetings. That room will be evaluated for success and if it is successful, plans will be made for a similar outcome in Birge
  - ii. **ACTION:** Discussion with Seminar Committee about survey regarding attendance, will also request that accessibility questions are included

### 3. **Discussion of Strategic Planning JamBoard - at least 30 minutes**

- a. Focus on blue sticky notes – ideas for future initiatives
  - i. Learning Center expansion
  - ii. Community Building/staff recognition events
    1. Speak with the colloquium committee on sending a survey on how to receive better attendance at weekly talks. This event is a good community building opportunity but has lacked in attendance

2. Return to informal potluck, coffee, other events in common rooms and common areas. Issue of planning for these, however
  - iii. Inclusive mentoring, teaching, and training workshops
  - iv. Reporting structures and communication to community
  - v. Others!
- b. Assign leaders to gather information needed for new/ongoing [SMART](#) initiatives
  - i. What issue is this initiative addressing? (1-2 sentences)
  - ii. What will be accomplished with this initiative? (1-2 sentences)
  - iii. What are reasonable milestones for this initiative, including a timeline?
  - iv. What resources are needed (financial, space, etc) for success?
  - v. Who are the partners we need to work with?
  - vi. How will we measure success?
- c. **ACTION:** Grace will be compiling a strategic plan with the information on the JamBoard, the 2021 listening sessions, annual reports, and information gathered for the blue sticky note initiatives. The document will be prepared for discussion during our first meeting in the new year.