

Department of Integrative Biology  
Teaching Assistant Application  
Spring 2020  
Due November 8, 2019

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Name:

Date of Birth

Campus ID

Address in Madison

Phone:

E-mail

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**International Students are required to fill out the following section**

Are you an  
international student?

The type of your visa

The date your visa expires

yes

no

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Your undergraduate institution  
and Major

When did you earn your undergraduate degree?

Graduate program/department/advisor

Year you started your graduate program at  
UW-Madison?

Have you ever been on the UW-  
Madison payroll?

Are you in a capstone certificate or a professional  
program? If yes, what is the name of the program?

No

Yes

Yes, as an undergraduate

No

Yes, as a graduate

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List your teaching experiences (dates/school/course/your role) - no more than 3 items, please. **Example:** 2017 UW-Madison, Intro Bio 151, TA, **OR** 2018, Memorial HS, Biology, Teacher, **OR** 2019, Naturalist, Rowe Sanctuary.

List your top three choices of courses to TA. Example: Zool 151, discussion; Zool 152 lab or discussion, zool 102

What level of appointment do you prefer?

50% only

less than 50% (33.4-40%)

Any

How many credits are you planning to take during Spring 2020 semester?

If you are offered a TA position, you are expected to participate in training activities during January 13-17. Will you be in on campus during this time?

YES

NO

New or returning TA applicants: Please list any and all topics that you would like to know more about to help your teaching duties. Your feedback help us plan TA trainings to be useful for everyone. Returning TAs with experience, you are welcome to lead a session on a topic you are passionate about and want to share your knowledge and experience with others.

To insure consideration of your application, please submit this completed form by November 8 to Nazan Gillie: [atilla@wisc.edu](mailto:atilla@wisc.edu). Any questions? [Email Nazan](#).  
Forms must be submitted electronically. Supplemental material can be submitted as paper copies. Scans are fine.

# **Instructions for Department of Integrative Biology TA Application**

## **Spring 2020**

1. **IMPORTANT!** Please make sure to put your campus ID number and email on the application form.
2. **TA Training:** If you are selected as a TA for the spring semester, you must be on campus during Welcome Week (January 13-17) for scheduled TA training sessions. A complete schedule of training sessions will be announced later.
3. **Enrollment Requirement:** TAs must enroll. To maintain fulltime status, non-dissertators holding at least 33.4% need to enroll for 6 credits. Those who hold a 50% appointment need to enroll for 4 credits. Dissertator TAs are considered fulltime with 3 credits.
4. **International students must pass the SPEAK TEST** to be considered for a TA position. After the interviews, iBio Department will schedule a SPEAK test for you.
5. **First time applicants:** In addition to the completed application form, email a current resume and copies of all of your college transcripts to Nazan (atilla@wisc.edu). On your transcripts, highlight all the biology, chemistry, math, statistics and physics courses you've taken. Unofficial transcripts are perfectly fine.
6. **Graduate students in professional or capstone certificate programs are not eligible to have TA appointments. Inquire with Nazan Gillie, if you are not certain of the eligibility of your application.**
7. **TAs for upper level courses** (those numbered 200 and above) are selected by the faculty instructor of the course. To be considered for any of these courses:
  - Include such courses in your preference ranking
  - Submit a written statement of interest for the specific course(s). **Nazan Gillie** will forward the applications to faculty for their consideration. You will be notified if you are selected for these courses. Please keep in mind that Zoology graduate students are often assigned to TA the upper level courses.

**Listed below are the Spring 2020 Zoology courses for which we possibly need to hire TAs. You can find out more about these courses on our website, courses page.**

- Zoology 102 – Introductory Zoology Lab (several TAs)
  - Zoology 151/152 Intro biology (several TAs)
- Upper level zoology courses –
- Zoology 470 – Intro Animal Development (1 TA)
  - Zoology 611 – Comparative Physiology (1TA)
  - Zoology 612 – Comparative Physiology Lab (1TA)

### **Application Deadline:**

- To insure consideration of your application, you must complete the application form and provide supplementary material by the due date.
- First time applicants should email supplemental documents listed above to Nazan Gillie ([atilla@wisc.edu](mailto:atilla@wisc.edu)) before **Friday, November 8. Department of Integrative Biology will continue to review applications submitted past this deadline until all TA positions filled.**
- As a first time applicant, if considered, you will be called for an interview (or a phone interview).
- Once we offer you a position, we will require that you submit a current class schedule promptly and make necessary arrangements to be present for the training sessions during the week of January 13.

If you have questions or need additional information, contact:  
Nazan Gillie, 152 Birge Hall, 262-2741 or [atilla@wisc.edu](mailto:atilla@wisc.edu)